



Precautionary Measures and Guidelines for Holding the Annual General Meeting of Trust Unitholders of AIM  
Commercial Growth Freehold and Leasehold Real Estate Investment Trust for the Year 2022  
Under the Circumstance of Coronavirus Disease 2019 (COVID-19) Outbreak  
And Coronavirus Disease 2019 (COVID-19) Screening Form

Due to the circumstance of the Coronavirus Disease 2019 (COVID-19) outbreak, AIM Real Estate Management Company Limited (the “**Company**”) as the REIT Manager of AIM Commercial Growth Freehold and Leasehold Real Estate Investment Trust (“**AIMCG**”) sincerely cares about the safety and health of the trust unitholders. Therefore, the Company has set out the Precautionary Measures and Guidelines for Holding the Annual General Meeting of Trust Unitholders of AIM Commercial Growth Freehold and Leasehold Real Estate Investment Trust for the Year 2022 (the “**Meeting**”) Under the Circumstance of Coronavirus Disease 2019 (COVID-19) Outbreak as follows:

1. The Company hereby requests all trust unitholders to consider the guideline for granting a proxy to the Company’s Independent Directors instead of attending the Meeting in person due to the fact that the holding of the Meeting is considered a public gathering which is a risk factor of the outbreak.

1.1 Trust unitholders can grant a proxy to the Company’s Independent Director to attend the Meeting (Details of Proxy Forms attached to the Invitation to this Meeting shall be as appeared in Attachment 9). The Proxy Form shall be completely filled in and signed and shall be duly affixed with Bath 20 stamp duty. The Company would like to request the trust unitholders to deliver the Proxy Form in advance by sending it to “**The REIT Manager of AIM Commercial Growth Freehold and Leasehold Real Estate Investment Trust**” at No. 93/1 GPF Witthayu Building, Tower B, 8th floor, Unit 803, Witthayu Road, Lumpini Sub-district, Pathumwan District, Bangkok, 10330, no later than 27 April 2022 or submit at the meeting venue at the registration prior to the meeting.

1.2 The Company requests the trust unitholders or the trust unitholders having close relatives who have been in close contact with a probable/confirmed case of COVID-19 as specified in the Notification of the Ministry of Public Health\* within 10 days prior to the Meeting, including those who show a symptom of respiratory diseases, such as fever, cough, sore throat, sneezing, runny nose, shortness of breath etc., **please avoid attending the Meeting**, in order to minimize the risk of the outbreak of the COVID-19 virus. The Company suggests the trust unitholders appoint a designated person or the Company’s Independent Director as their proxy to attend the Meeting. (Details of the Proxy Forms attached to the Invitation to this Meeting shall be as appeared in Attachment 9)

Remark

\* “Close Contact with a Probable/Confirmed Case of COVID-19” means a person who has been exposed to a probable/confirmed case of COVID-19 on the day of the onset of illness, during symptomatic period of illness, or 2-3 days before the onset of symptoms (for the case of showing no symptoms, the date of specimen collection will be considered the date of illness onset). The natures of contact include one of the followings:

- (1) A person staying close to or having a conversation with a COVID-19 probable/confirmed case within a 2 meter distance for a period longer than 5 minutes, or being coughed or sneezed on by the case.
- (2) A person who is in an enclosed space without proper ventilation with a COVID-19 probable/ confirmed case for a period longer than 30 minutes, e.g. in an air-conditioned vehicle or air-conditioned room.

2. For trust unitholders who wish to attend the Meeting in person, the Company would like to request for the trust unitholder’s cooperation to strictly follow the Precautionary Measures and Guidelines for Holding the Annual General Meeting of Trust Unitholders of AIMCG for the Year 2022 Under the Circumstance of Coronavirus Disease 2019 (COVID-19) Outbreak to prevent and minimize the risk of the outbreak of the Coronavirus Disease 2019 (COVID-19) as follows:

- 2.1 The Company will organize the meeting venue to avoid crowdedness of trust unitholders in the meeting area with appropriate social distancing in various areas, such as screening points, document-checking points, registration counters.
- 2.2 The trust unitholders attending the Meeting are required to provide evidence certifying vaccination against Coronavirus Disease (COVID-19) of at least 3 doses (by showing the vaccination card or “Mor Phrom (Doctors Ready)” application)
- 2.3 The trust unitholders attending the Meeting are required to provide an ATK test with a negative result taken within the period of no longer than 24 hours prior to attending the Meeting or a RT-PCR test with a negative result taken within the period of no longer than 72 hours prior to attending the Meeting to the Company’s staff at the screening point. The picture of the ATK test result or the RT-PCR test result shall be taken alongside the national ID card or by specifying the name and surname together with the exact date and time of the test or to get tested for Coronavirus Disease (COVID-19) using rapid antigen test kit (ATK) performed by a health care professional, which the Company will provide for the trust unitholders, before attending the Meeting.
- 2.4 The trust unitholders attending the Meeting are required to fill in the Coronavirus Disease (COVID-19) Screening Form without concealing the facts prior to entering the meeting venue

and the trust unitholders may fill in the form in advance for your convenience and the Company hereby request the trust unitholders to strictly follow the recommendations of the Company's staff at the screening points.

- 2.5 The trust unitholder or trust unitholders having close relatives who have been in close contact with a probable/confirmed case of COVID-19 as specified in the Notification of the Ministry of Public Health\* (the details as specified in Clause 1.2) within 10 days prior to the Meeting, **the Company reserves the right to not allow the said trust unitholders to enter the Annual General Meeting of Trust Unitholders of AIMCG for the Year 2022 by themselves.** In addition, the Company suggests the trust unitholders to appoint the Company's Independent Director as their proxy to attend the Meeting. In this regard, the Company shall provide documentations for your convenience. (Details of Proxy Forms attached to the Invitation to this Meeting shall be as appeared in **Attachment 9**). The trust unitholders are also strongly advised not to conceal their health information or traveling record from the Company.
- 2.6 The Company shall arrange for a screening of those who have a fever or a symptom of respiratory diseases. Before entering into the meeting venue, the Company shall provide body-temperature screening. For attendees who have a body temperature of 37.5 degrees Celsius or higher, or showing illness symptoms, such as fever, cough, sore throat, sneezing, runny nose, shortness of breath, or do not follow the recommendations of the Company's staff at the screening point, **the Company reserves the rights to not allow the said trust unitholders to enter the Annual General Meeting of Trust Unitholders of AIMCG for the Year 2022.** In addition, the Company suggests the trust unitholders to appoint the Company's Independent Director as their proxy to attend the Meeting. In this regard, the Company's staff shall provide documentation for your convenience. (Details of Proxy Forms attached to the Invitation to this Meeting shall be as appeared in **Attachment 9**). The trust unitholders are also strongly advised not to conceal their health information or traveling record from the Company.
- 2.7 The Company shall arrange for a first aid point for preliminary medical treatment by separating patients who have symptoms such as fever, cough, sore throat, sneezing, runny nose, shortness of breath, from the area of meeting venue and shall provide surgical mask to those patients, including facilitating the transportation to the hospital for medical care.
- 2.8 The Company shall arrange for the registration for the attendees to register before entering and exiting the meeting venue and may have a measure to use mobile application for the registration as prescribed by official authorities.
- 2.9 **The Company reserves the right to not allow any trust unitholders who do not pass the health screening or refuse to complete the Coronavirus Disease 2019 (COVID-19) Screening Form to attend the Annual General Meeting of Trust Unitholders of AIMCG for the Year 2022.**

- 2.10 The trust unitholders who passed the health screening are requested to put on a sticker provided by the Company and wear facemask at all times during the Meeting (the Company requests the trust unitholders to prepare their own facemask for attending the Meeting) , as well as cleaning their hands by using the alcohol-based hand sanitizer gel provided around the meeting venue before entering and exiting the meeting venue.
- 2.11 The trust unitholders who passed the health screening are requested to be seated as specified for the sake of the disease prevention or following up in case of any circumstances. Seats are not allowed to be moved to keep appropriate distance, whereby the Company shall arrange the seats in the meeting with appropriate distance in accordance with the regulations issued by relevant government agencies, resulting to the limited number of available seats in the meeting venue to be significantly decreased. In case where the seats are fully occupied, the Company reserves the right to arrange the trust unitholders who registered in a later order to attend the Meeting in other area which is nearby the meeting venue (if any) or the Company may ask for cooperation from the trust unitholders to appoint the Company's Independent Director as their proxy to attend the Meeting. In this regard, the Company shall provide documentations for your convenience. (Details of Proxy Forms attached to the Invitation to this Meeting shall be as appeared in Attachment 9).
- 2.12 Should the Company notice any trust unitholders showing illness symptoms such as fever, cough, sore throat, sneezing, runny nose, shortness of breath, etc. The Company reserves the right to request such trust unitholders to leave the Meeting venue.
- 2.13 To keep the Meeting concise and to reduce the chances of disease transmission, should the trust unitholders have any questions at the Meeting, the Company requests the trust unitholders to write their questions on the paper and put it in the inquiry box instead of making enquiry through microphone. The Company's staff will prepare papers and pens during the Meeting. In this regard, the Company shall summarize the questions and answers in the minutes of the Meeting.
- 2.14 To reduce the chances of disease transmission, the Company shall not serve foods and drinks and eating and drinking are not allowed in the meeting area.

Furthermore, since the circumstance is under the stage of special surveillance, the Company may change any procedures to be in compliance with the measures issued by the government or regulations issued by the official authorities which may be amended later on. In addition, the Company reserve the right to inform any changes of procedures through any channel as the Company deems appropriate. In this regard, the compliance with the above measures and guidelines may cause a delay in the screening and registration of the Meeting. The Company hereby would like to express its apology for any inconvenience that may occur and express its sincere gratitude towards all trust unitholders and look forward to receiving your kind cooperation on this matter.

**แบบคัดกรองโรคติดเชื้อไวรัสโคโรนา 2019 (COVID-19)**

ก่อนการประชุมสามัญผู้ถือหุ้นประจำปี 2565 ของทรัสต์เพื่อการลงทุนในอสังหาริมทรัพย์และ

สิทธิการเช่าอสังหาริมทรัพย์ เอไอเอ็ม คอมเมอร์เชียล โกรท ในวันที่ 29 เมษายน 2565

ณ ห้องแมนดาริน เอ ชั้น 1 โรงแรมแมนดาริน ไฮเต็ล

เลขที่ 662 ถนนพระรามสี่ แขวงมหาพฤฒาราม เขตบางรัก กรุงเทพมหานคร 10500

**Coronavirus Disease 2019 (COVID-19) Screening Form**

Before attending to the Annual General Meeting of Trust Unitholders of AIM Commercial Growth Freehold and

Leasehold Real Estate Investment Trust for the Year 2022 on 29 April 2022

at Mandarin A Room, 1st floor, Mandarin Hotel Bangkok,

662 Rama IV Road, Maha Phruettharam Sub-District, Bangrak District, Bangkok 10500

บริษัทฯ ขอความร่วมมือท่านให้ข้อมูลที่ถูกต้องเป็นความจริง เพื่อประโยชน์ในการป้องกันการแพร่ระบาดของโรคติดเชื้อไวรัสโคโรนา 19 (COVID-19)

We need your cooperation in providing the most accurate and truthful medical statement for effective prevention of the spreading of the Coronavirus Disease 2019 (COVID-19).

ชื่อ – สกุล (Name-Surname) \_\_\_\_\_ หมายเลขโทรศัพท์ (Mobile Phone Number) \_\_\_\_\_

ที่อยู่ติดต่อได้ (Contact Address) \_\_\_\_\_

1. ท่านมีไข้ในช่วง 14 วันที่ผ่านมา หรือไม่? ( $\geq 37.5$  °C) Do you have a fever in the past 14 days? ( $\geq 37.5$  °C) ไข้ (Yes)  ไม่มีไข้ (No)

2. ท่านมีอาการดังต่อไปนี้ในช่วง 14 วันที่ผ่านมา หรือไม่? Do you have any of these symptoms in the past 14 days?

ไอ Cough ไข้ (Yes)  ไม่มีไข้ (No)

เจ็บคอ Sore throats ไข้ (Yes)  ไม่มีไข้ (No)

น้ำมูกไหล Runny nose ไข้ (Yes)  ไม่มีไข้ (No)

หอบเหนื่อย Shortness of breath ไข้ (Yes)  ไม่มีไข้ (No)

3. ท่านมีประวัติสัมผัสใกล้ชิดกับผู้ติดเชื้อเข้าข่าย/ยืนยันโควิด 19 หรือไม่?

Have you been in physical contact with a probable/confirmed case of COVID-19?

ไข้ (Yes)

ไม่มีไข้ (No)

**หมายเหตุ**

หากพบว่าท่านมีไข้ ( $\geq 37.5$  °C) หรือมีอาการอย่างใดอย่างหนึ่งตามที่บริษัทฯ ระบุไว้ข้างต้น หรือมีประวัติสัมผัสใกล้ชิดกับผู้ติดเชื้อเข้าข่าย/ยืนยันโควิด 19 บริษัทฯ ขออนุญาตให้ท่านผู้ถือหุ้นทรัสต์มอบอำนาจให้กรรมการอิสระแทนการเข้าร่วมประชุมด้วยตนเอง (หนังสือมอบอำนาจที่แนบมากับหนังสือเชิญประชุมครั้งนี้ปรากฏตาม **สิ่งที่ส่งมาด้วย 9**) และเดินทางกลับพร้อมปฏิบัติตามคำแนะนำของกระทรวงสาธารณสุข

**Remark**

If you have a fever ( $\geq 37.5$  °C); or any symptoms indicated by the Company above; or have been in physical contact with a probable/confirmed case of COVID-19, the Company would like to kindly ask for your cooperation in giving proxy to the Independent Director to attend the meeting on your behalf (the Proxy Form attached to this Invitation Letter is provided in **Attachment 9**). Then you may return safely to your resident and follow the guideline of the Ministry of Public Health.

**ความยินยอมเพื่อการเก็บ รวบรวม ใช้ และเปิดเผยข้อมูลส่วนบุคคล**

ข้าพเจ้ารับทราบและยินยอมให้บริษัทฯ และกองทรัสต์ AIMCG จัดเก็บ ใช้ และเปิดเผยข้อมูลส่วนบุคคล รวมถึงข้อมูลสุขภาพที่กรอกในแบบคัดกรองโรคติดเชื้อไวรัสโคโรนา 2019 (COVID-19) ฉบับนี้ เพื่อวัตถุประสงค์ในการคัดกรองโรคติดเชื้อไวรัสโคโรนา 2019 (COVID-19) ตามหลักเกณฑ์ของกฎหมายและหน่วยงานราชการที่เกี่ยวข้อง

Consent on Personal Data Collection, Usage, and Disclosure

I hereby acknowledge and provide consent to the Company and AIMCG to collect, use, and disclose my personal data including health information filled in this Coronavirus Disease 2019 (COVID-19) Screening Form for the purpose of Coronavirus Disease 2019 (COVID-19) screening to align with the laws and regulations of relevant governmental authorities.

ลายเซ็น/Signature \_\_\_\_\_

วันที่/Date \_\_\_\_\_